



## Venture Multi Academy Trust. Company Number 7535379

### Agenda for the Board of Trustees Meeting

Monday 22nd May 2023 held at Trevithick Learning Academy.

<b>Present</b>	Philip Robinson - Chair Julia Dodson Ben Jones Tom Kennedy Harry Hart - from agenda point 3 Alan Honeybone - from agenda point 3 Will Johnson - CEO
<b>In attendance</b>	Sam Newman - Governance Professional Jo Long - COO Kirsty Hitchens - Deputy Headteacher Sam Jones - CEO (Rainbow MAT) - only present for agenda point 8 Pat McGovern - Chair of trustees (Rainbow MAT) - only present for agenda point 8

	Item	Person
1.	<b>Apologies, welcome and quorum</b> The Chair welcomed everyone to the meeting, all trustees The meeting was quorate in line with Venture MATs Terms of Reference.	
2.	<b>Declaration of business and pecuniary interest</b> There were no new declarations of business or pecuniary interests.	
3.	<b>Minutes and matters arising from the last meeting</b> The Chair of Trustees noted a grammatical error, as well as some attendees missing, the governance professional would correct these and circulate the final version for signature. Trustees were in agreement that the content of the minutes were a true and accurate representation of the meeting. The Chair will sign the minutes. PR to proofread ahead of the meeting and discuss with the governance professional to ensure all amendments are made before the meeting. <ul style="list-style-type: none"><li>BoT - 27/03/23 - Chair will sign the previous minutes.</li><li>TLA LGB - 15/05/23 - Happy with the minutes of the LGB meeting.</li><li>SIS LGB - 18/05/23 -</li></ul> Mental health policy and medical needs policy issues have arisen with the LGB at SIS, resulting in refusal to approve certain policies. CEO raised the point that these are educational policies, not medical, CEO will send out to the trustees for discussion. A trustee asked if they were model	<b>WJ</b>

	<p>policies which are adapted?  Answer: Yes, they are.  <u>Alan Honeybone joined the meeting.</u>  <u>Harry Hart joined the meeting.</u></p> <p><b>Matters arising from the last meeting:</b>  No matters were arising from the previous minutes.</p>	
4.	<p><b>Latest management accounts</b>  Acknowledged the receipt of the latest accounts.</p>	
5.	<p><b>CEO Update (Inc. Safeguarding, Health &amp; Safety)</b>  The CEO shared a brief update on staffing, this was noted in the COO report.  No safeguarding issues were highlighted as concerns.</p>	
6.	<p><b>COO verbal update (Inc. Data Protection)</b></p> <ul style="list-style-type: none"> <li>Budget update</li> </ul> <p><u>PR was not present for this agenda point.</u>  COO shared the budget lines currently.  Pay award for support staff has been agreed at another £1925, same as last year.  A trustee <b>asked</b> if it is 10% based on the new salary.  <b>Answer:</b> It is a standard £1925 across every salary point.  Discussions will need to take place soon as to whether VMAT offers the same deal to ensure they keep pace, or discuss what an alternative offer would be.  Most MATs are looking to implement it, the finance team are setting their budgets based on the assumption that the pay deal is agreed at £1925 on every salary point for support staff.  The budget will go to the F,GP&amp;Audit committee for 5th July.  COO shared the canopy tender prices, with the lowest one being from JDS with a price of just over £69k, the other two quotes were proportionally higher at £84k and £97k, planning has been submitted to run alongside for the 12th July.  <u>All trustees agreed to the spend for the canopy.</u>  The next project will be the extension at St Issey, this is in early stages, with no figure to bring to the trustees as yet.  Staffing: The CEO suggested that TLA are looking at making some temporary changes to the leadership structure, as he continues his MAT to MAT improvement work.  The structure would include an assistant headteacher role - with the current Deputy Headteacher moving into the Headteacher role, and the current Assistant Headteacher moving into the Deputy Headteacher role.  The role would see the temporary Assistant Headteacher out of class for at least 3 days per week and would include a whole school remit.  3 days out of class time, with a whole school remit. Internal post for the vacancy.  In addition to this there would also be an opportunity for some teachers to join the middle leadership role.</p>	
7.	<p><b>Policies for approval</b></p> <ul style="list-style-type: none"> <li>ECT (New)</li> <li>Anti harassment and bullying (Review)</li> <li>Charging and remissions (Review)</li> <li>Probationary Periods (New)</li> <li>Confidential Reporting (Whistleblowing) - minor update</li> </ul> <p><u>PR was not present for this agenda point.</u>  Trustees were happy to approve all policies, no questions arose.</p>	

<b>8.</b>	<b>Confidential items</b> One item was to be discussed, part two; Confidential minutes were produced for this agenda item.	
<b>9.</b>	<b>Date and time of next meeting</b> Monday 17th July at 5pm.	

<b>Agenda point</b>	<b>Action</b>	<b>Person</b>
<b>3</b>	WJ to send policies, not approved by SIS, to trustees.	<b>WJ</b>

Meeting closed by Vice Chair at 8:03pm

Signed as an accurate record.....

Print name.....

Date.....

Please note that these are draft minutes until signed off by the Chair at the next meeting.