



Venture Multi Academy Trust. Company Number 7535379
Minutes of a meeting of the Board of Trustees
Wednesday 13th September 5-7pm held at Trevithick Learning Academy

Present	Philip Robinson (PR) Chair of Trustees Alan Honeybone (AH) Vice Chair of Trustees Sean Powers (SP) CEO Jo Osborne (JO) Trustee Annemarie O'Neill (AON) Trustee Ian Raggett (IR)
In attendance	Jo Long (JL) (CFO/ Business Manager) Wendy Randle (WR) (Clerk)

Item	Minutes	Action
1	Apologies and Introductions	
1.1	The meeting was quorate.	
1.2	Apologies were received and accepted from Harry Hart (HH) Trustee and Esther Pollard (EP) due to work commitments.	
1.3	PR thanked trustees for their time and extra work over the summer holidays. It was noted that the meeting was scheduled to reflect on recent developments and identify lessons learnt with the formal trustee meeting for the new academic term to be scheduled soon after.	
2	Declaration of business & pecuniary interests There were no further interests to declare.	
3	Minutes and matters arising of the previous meetings 11/07/17 & 12/07/17 These minutes were approved by trustees and signed by the chair. Actions/ matters arising from these minutes will be deferred to the next meeting.	
4&5	Venture MAT Venture MAT, MBA and FIS update and lessons learnt Contained within the confidential minutes	
6	<p>Trustee board membership <i>Trustees discussed</i> the future membership of the board. The appointment of chair will be approved at the next Board of Trustee meetings. Clerk to forward the process and collate nominations. <i>Trustees agreed</i> that when the new chair is appointed the chair will arrange to meet with a proposed new trustee.</p> <p><i>Trustees agreed</i> the need to recruit new trustees to develop the board and to implement the previously agreed governance decision; that the CEO does not hold the position of trustee on the board, thus enabling trustees to adhere with best practice and hold the CEO to account.</p> <p><i>Trustees agreed</i> to make progress on a previous action; to develop the members board to ensure greater separation between members and trustees and to comply with recent Academies Financial Handbook updates. Clerk to confirm with member, Mrs K Horner, if she wishes to remain as a member. The Diocese, via JO, will be asked to support attracting new members. <i>Trustee noted</i></p>	<p>WR</p> <p>WR JO</p>

	the Chair of Trustees will continue to hold a position as member at present.	
7	Pay committee The Pay Committee will take place at 9:30am on Friday 6/10/17. JO, SP and AH will attend.	
8	Policies	
8.1	Teachers Pay Policy; it was noted this included recommendations in line with the new pay awards.	
8.2	Child Protection Policy; trustees approved this policy	
9	Safeguarding Return Feedback The Safeguarding return feedback had been circulated to trustees prior to the meeting, trustee congratulated Trevithick Learning Academy on this positive feedback for a second year running.	
10	AOB Trustees were informed that the Academies Financial Handbook 2017 updates had been circulated to all trustees.	
11	Date of next Board of Trustee meeting 4:30pm on the 25th September 2017.	

There being no further business the Chair closed the meeting at 6:45pm

Signed.....

Dated.....

Please note these are Draft Minutes until signed by the Chair at the next meeting.